





## **MICT Shield: Business continuity plan (BCP)**



A business continuity plan (BCP) is more than just an IT document. It encompasses critical information that enables an organisation to sustain operations during unforeseen events, considering various risks beyond technology disruptions.

The BCP outlines the essential functions of the business, identifies the systems and processes that must be maintained, and provides a roadmap for their continuity. It takes into account potential disruptions like cyber-attacks, pandemics, natural disasters, and human error, ensuring the organization's health and reputation are preserved. A well-crafted BCP reduces the risk of costly power outages and IT failures.

While IT administrators often spearhead the plan's creation, executive staff participate to provide insights into the company's operations and ensure regular updates are made.

The significance of business continuity planning lies in its proactive approach to understanding potential threats, vulnerabilities, and weaknesses during times of crisis. By developing a comprehensive business continuity program, organisations can respond swiftly and efficiently to business interruptions. This enables them to serve customers, retain their loyalty, and minimise the likelihood of customers seeking alternatives. Moreover, these plans minimise business downtime and outline the necessary steps to maintain financial stability before, during, and after an emergency.

MICT can assist you in your Business Continuity Planning by leveraging our expertise and experience. We understand the elements that constitute an effective BCP, which should include:

- Initial data, such as crucial contact information
- A well-defined revision management process for change management
- Clear purpose and scope statements
- Guidelines for plan activation and usage
- Policy information relevant to business continuity

- Emergency response and management procedures
- Step-by-step instructions
- Checklists and flow diagrams
- A glossary of terms used within the plan
- A schedule for plan review, testing, and updating

By partnering with MICT, you can ensure that your business continuity plan is comprehensive and robust, providing the necessary framework to navigate unforeseen challenges and maintain operational resilience.

## Get in touch!



**T: 0151 708 0702**

**E: [info@mictgold.com](mailto:info@mictgold.com)**

**W: [www.mictgold.com](http://www.mictgold.com)**